



# MALAYSIAN GOLF ASSOCIATION (PSM 0193/98)

MGA (NHS) F027/0939/08(sh)  
24<sup>th</sup> December 2008

To:

**URGENT REMINDER**

The Chairman, Club NHS Sub-Committee  
The Golf Captain  
The General Manager  
The Club Manager

Affiliated Clubs of Malaysian Golf Association

Dear Sir/Madam,

**RE: ID WEB CHECKER**

***Greetings from Malaysian Golf Association!***

Please be informed that we have developed an application called 'ID WEB CHECKER' for our NHS system.

This application will help the NHS data entry clerk to confirm the status of the new members as to whether he / she has participated in the NHS system so as to eliminate creation of duplicate record.

Attached herewith is a copy of the procedure on how to use the ID Web Checker.

Kindly take note that you can download the "NHS Month End Processing Request Form" from our website by logging into [www.mgaonline.com.my](http://www.mgaonline.com.my) under '**Notice to all MGA Affiliates**'

Warm Regards,

Thank you.

Yours sincerely,  
**for Malaysian Golf Association**

**V.RAVINDRAN**  
General Manager

c.c. Mr. Low Teck San  
En. Zulkifli Dato' Ismail  
Mr. Lim Seng Chua

- Vice President / Chairman, NHS Sub-Committee  
- Honorary Secretary  
- Senior Manager, IGL

## **ID WEB CHECKER**

This enables clubs to check their “newly joined members” before creating a new record in the NHS at their club.

This is to ensure that their “newly joined member” will receive a handicap card provided minimum of 5 scores are keyed into the system and uploaded to the Data Center for processing.

With this ID Web Checker, clubs can check whether the “new” member is already participating in the NHS by matching his/ her ID number in the Data Center

### **Procedure for creating a new record for “New” Member**

**BEFORE adding a “new” member to the club or creating a new record for the “new” member**

1. Check their ID number against ID numbers in the Data Center via “ID Web Checker” application
2. If the ID number matches with the existing ID number then a “Multi Club Membership” form should be filled and fax to MGA for change home club or link the new club to his existing club.
3. If the ID number does not match with the existing ID number then a new record should be created.

### **Log in and Verify ID steps**

To verify a golfer whether he / she is a member in NHS (i.e. a member of another club(s)) the data entry personnel should follow the steps below before creating a new record for this new member.

#### **STEP 1.**

To access:

<http://nhs.org.my/IDChecker>

#### **STEP 2.**

To login in:

- a) Enter the login id number: igl
- b) Enter the password number: golfer@88

### **STEP 3.**

To check / confirm a golfer's ID (NIC, OIC, Passport no. or Forces no.),

Key in one of the following options in the Search box,

- a) NHS number
- b) ID number (NIC, OIC, Passport no. Or Forces no.)
- c) Name  
(Note: this option is not recommended as they may be more than one golfer with the same name)

When the information keyed in matches any of these three fields or part of it, a list will be provided.

### **Screen Display**

“ID Web Checker” will display on the screen the following information:

- a) NHS number,
- b) Membership number,
- c) Member's name,
- d) Sex,
- e) New IC number,
- f) Old IC number,
- g) Passport number,
- h) Forces number,
- i) Home club,
- j) Multi Member,
- k) Active date,
- l) Cancelled date.